

Congratulations on Your Upcoming Graduation!

Please take care of the following BEFORE graduation practice to ensure a smooth transition!
(This is essential to complete, in order to receive your graduation tickets at practice on May 23rd):

- Turn in **IPAD**, including all IPAD accessories (charging cord, block, keyboard)
- Turn in any checked-out **Textbooks**
- Turn in any checked-out **Library Books and Apple Pencils**
- Check your **Skyward** account and pay any outstanding fees that may have occurred (iPad, Textbook, ID's, Lunch Account, etc.)

IPADS – Collection on **Wednesday, May 21st ALL DAY** in the **Ensemble Room S116** (*this is over by the Orchestra/Band Hall - there will be signage directing students there*)

You can also turn IPADS into **C209** at any time before May 21st

If all fees (iPad, Books, IDs, etc) are not cleared prior to Graduation Practice on May 23rd - **tickets to graduation will be held until these fees are paid.**

BE PREPARED... Clean off items you want to save. Bring all accessories with you. Be prepared to pay for any missing accessories when you turn in the IPAD with (**Check, Cash (exact change), or Credit/Debit Card**)

NO APPLE PAY.



- **Export data to iCloud**
- Notability, Photos, etc.
- **Transfer Data to another Google account**
Click on account icon>manage your Google account>transfer your content>start transfer
- **Turn in the charging block and 3 ft. cable**
\$12.50 each
- **Turn in the keyboard and case**
\$40.00 each



Textbooks –

Return to your current teacher for that subject the week of May 19th.

Skyward Fees –

1. Parents can access/pay fees by clicking on "Fee Management" in [Skyward Family Access](#), full website version (not the app). Use the parent user name and password to log-in (not the student log-in information).
2. Fees can also be found in your [LISD RevTrak Account](#) select 1:X & Skyward Fee Payments

Library Books –

Return all Library Books and Apple Pencils to the MHS Library ASAP

Ms. Apperson has been sending communication for this as well as calling students down individually

Device: LISD iPad**Preparation:**  

- Prepare for the transfer by adding the Google Drive app to your iPad and logging in with your **PERSONAL** account. (**Not** your @go.lisd email)
- Begin the transfer process by logging into LISD Google Drive through **SAFARI**.

Google Drive in Safari: 

- Remove any unneeded LISD artifacts and photos.
- Organize slides, docs, pictures, etc., into a few folders. Smaller folders are faster to download than 1 large folder.
- Remove apps, photos and videos you are no longer using to make room to download your Google Drive to your LISD iPad.
- In Drive, click the 3 dots, the ellipsis, to download the folder(s) to the iPad.
- When asked, tap Download. The file will appear under the Download icon at the top right, next to the web address.
- Depending on the file size, this might take a few minutes.
- Once files are finished downloading, tap on the Zip file found in the download icon. This will automatically open in Files>Downloads.

Move Files to Personal Drive App: 

- In the **Files App** on the iPad, double-tap the zipped folder to unzip the file.
- Select the files you want to move, then select **MOVE** at the bottom of the iPad.
- Change the location to **DRIVE**. Select **Turn On** if prompted.
- Touch **COPY** in the top right corner of the pop-up.
- Your files will be copied to your **PERSONAL** Google Drive.
- Navigate to the Drive app to confirm the move.

*Your LISD email accounts will go away after graduation.. Be sure to change the email anywhere else you are using it, such as your Steam accounts, resumes, and any subscriptions like Quizlet or Grammarly.